

MINUTES

ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING

State Bar Building
Montgomery, Alabama

Friday, September 16, 2016

1. CALL TO ORDER

Foundation President Cole Portis convened this meeting of the Alabama State Bar Foundation Board of Trustees in the board room of the Alabama State Bar building in Montgomery, Alabama.

2. ROLL CALL

The Secretary-Treasurer called the roll of the Board of Trustees and the following trustees were present:

Halron W. Turner	J. Levi Nichols	Courtney R. Potthoff
Jana Russell Garner	Larry W. Morris	Terri O. Tompkins
William H. Broome	Emily L. Baggett	Dana Grimes
Leslie R. Barineau	John A. Smyth, III	Robert G. Methvin, Jr.
LaBella S. Alvis	Michael D. Ermert	Allison O. Skinner
Brannon J. Buck	Erik Stephen Heninger	Kenneth Moore
Ralph E. Holt	C. Zack Moore	Frederick G. Helmsing, Jr.
William R. Lancaster	James Rebarchak	Charles C. Tatum, Jr.
George R. Parker	Les Pittman	C. Gibson Vance
Jeffery C. Duffey	J. David Martin	Donald R. Rhea
Tom T. Perry, Jr.	William Randall May	Anne Malatia Glass
Manish H. Patel	Tazewell T. Shepard, III	John A. Brinkley, Jr.
Rebekah K. McKinney	M. Clay Martin	Audrey O. Strawbridge
J. Daryl Burt	Clint L. Maze	J. Lynn Perry
Sam Irby	Steven D. Adcock	H. Thomas Heflin, Jr.
Roy W. Williams, Jr.	Sharon Hindman Hester	Andrew D. Stanley
Matthew C. Mitchell	Donald Ben Mansell	Gregory M. Varner
Diandra S. Debrosse	R. Cooper Shattuck	Rebecca G. DePalma
Karen L. Laneaux	Kira Fonteneau	Jeanne Dowdle Rasco
Monet M. Gaines		

The following trustees were absent:

Hays Webb	Barry A. Ragsdale	Thad Yancey, Jr.
Brian E. Comer	J. Flynn Mazingo	Mark S. Boardman
Robert L. Bowers	R. Cliff Mendheim	Eric Coale
F. Patrick Loftin	Lee F. Knowles	W. Thomas Chapman
Christy Williams Graham	Scott L. McPherson	Meredith S. Peters
Ashley Swink Fincher		

3. **APPROVAL OF THE MINUTES OF JUNE 22, 2016 ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING**

President Portis stated that the minutes of the Board of Trustees meeting for June 22, 2016 had been transcribed and submitted to the board in advance of the meeting. He asked if there were any corrections, additions or deletions. There were none.

TRUSTEE MAZE MOVED TO APPROVE THE JUNE 22, 2016 MINUTES OF THE ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING. THE MOTION WAS SECONDED AND THE MINUTES WERE APPROVED BY UNANIMOUS VOICE VOTE.

4. **FINANCIAL REPORT**

The secretary-treasurer reviewed the 3rd quarter report for the foundation. Following his report, he asked if there any questions and there were none.

5. **APPROVAL FOR TELEPHONE SYSTEM UPGRADE**

The secretary-treasurer stated that a detailed memo had been furnished to the board in advance of the meeting regarding the IT staff's recommendation for a new IP based PBX system. The secretary-treasurer reported that requests for proposals had been solicited and that two were received, one from Digital of Birmingham offering an Avaya Office System and the second from Converged Networks of Montgomery for a Shoretel Connect System. The secretary-treasurer stated that the Shoretel Connect System, the less expensive system (\$55k v. \$76k), was the system recommended to meet the PBX needs of the state bar. He asked that an additional \$5,000 be included in the approved amount to cover any unforeseen wiring issues.

TRUSTEE IRBY MOVED TO APPROVE THE PURCHASE OF THE SHORETEL CONNECT SYSTEM AND TO AUTHORIZE THE EXPENDITURE UP TO \$60,000 FOR ITS INSTALLATION. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

6. **UNINTERRUPTIBLE POWER SUPPLY (UPS)**

The secretary-treasurer informed the board that it was necessary to purchase an uninterruptible power supply (UPS) to replace the current UPS for the Alabama State Bar computer servers. He reported that one leg of the current system had failed several weeks earlier necessitating the early replacement of the UPS. He explained that replacement of the UPS had been slated for 2017 but with the recent failure of one leg of the system, the timetable needed to be expedited. The secretary-treasurer said that the replacement cost was \$12,000.

TRUSTEE HEFLIN MOVED TO AUTHORIZE THE EXPENDITURE OF UP TO \$12,000 TO PURCHASE A NEW UNINTERRUPTIBLE POWER SUPPLY. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

7. **ADJOURNMENT**

President Portis asked if there was any further business to come before the Board of Trustees. There being none, a motion was made and seconded to adjourn. The motion was approved.

J. Cole Portis, President
Alabama State Bar Foundation

ATTEST:

Keith B. Norman, Secretary-Treasurer
Alabama State Bar Foundation